

## **CITY OF DESOTO – REGULAR COUNCIL MEETING MINUTES**

January 16, 2018 – Mayor Butch Ostrander called the meeting to order at 7:00pm.

Answering roll call was: Pam Bach, Russell Baker, Terri Golightly, and Karen Wilson; Kelly Summy arrived @7:07p.m.

Staff present included City Clerk Marcia Thomas, Public Works Director Dan Van Langen, Police Chief John Sparling, Fire Chief Tim Murray and City Attorney DuWayne Dalen.

Mayor Ostrander gave the Oath of Office to new Police Chief John Sparling.

Motion by Wilson/Bach to approve the agenda; Bach, Baker, Golightly, Wilson in favor; Motion carried 4-0.

Councilwoman Golightly had some questions regarding the claims and timecards and asked Mayor Ostrander to remove them from the Consent Agenda to discuss later in the meeting; Motion by Wilson/Golightly to approve the consent agenda; Bach, Baker, Golightly, Wilson in favor; Motion carried 4-0.

Discussion took place regarding the speeding and parking issues on Marshall and Oak Street. Several residents that live on Marshall and Oak Street attended the meeting. Gale Plymesser said he had a petition signed by Marshall Street residents to not change the parking and to keep allowing parking on both sides of the street. Councilwoman Golightly asked Mr. Plymesser how old the petition was and he said it was done in 2016. Deb Semmens stated she lives on the south end of Marshall Street where most of the traffic congestion is and suggested Council look at not allowing parking on either side of the street for so many feet back. Christine Hasty said she is the one that brought the speeding and safety issue on Marshall Street to the Council attention but not the parking issue. Councilwoman Golightly had 3 suggestions she felt would help the situation. Council send a letter to Marshall and Oak Street residents asking everyone to pay close attention to the speed limit signs and be more aware of children, especially in the summer, on bikes in the street; parents should have a conversation with their own children and thirdly people need to obey the speed limit signs, utilize their own driveways instead of parking in the street and ask residents to be more aware of the situation. Everyone is concerned for the safety of children. Mayor Ostrander said a letter from the city addressing the situation on Marshall and Oak Street will be forth coming.

Mayor Ostrander appointed Councilman Summy remain Mayor Pro Tem and Street liaison; Councilwoman Wilson parks & cemetery liaison and finance committee, Councilwoman Bach employee liaison and finance committee, Councilman Baker water and sewer liaison and Councilwoman Golightly fire department liaison.

Motion by Summy/Golightly approve Resolution 2018-08; A Resolution designating E Bank Earlham Savings Bank as the City Depository of Funds with the maximum amount being \$3,000,000.00; Bach, Baker, Golightly, Summy, Wilson in favor; Motion carried 5-0.

Motion by Wilson/Summy to approve Resolution 2018-09; A Resolution designating the Dallas County Newspaper of publication for the City of De Soto; Bach, Baker, Golightly, Summy, Wilson in favor; Motion carried 5-0.

Motion by Summy/Wilson to approve pay request #4 from Building Crafts for \$326,684.10; Water Treatment Plant Upgrades Project; Bach, Baker, Golightly, Summy, Wilson in favor; Motion carried 5-0.

Motion by Wilson/Baker to approve Mainstay Systems IT Service for the De Soto Police Department, 3 computers, cost \$50.00/monthly; Bach, Baker, Golightly, Summy, Wilson in favor; Motion carried 5-0.

Motion by Summy/Golightly to approve Spillman Nova Record Management Software/License for the De Soto Police Department, annual cost of \$1,380; Bach, Baker, Golightly, Summy, Wilson in favor; Motion carried 5-0.

Motion by Wilson/Summy to approve Resolution 2018-10; A Resolution adopting Code of Conduct; Bach, Baker, Golightly, Summy, Wilson in favor; Motion carried 5-0.

Motion by Bach/Wilson to approve Resolution 2018-11; A Resolution adopting Procurement Policy; Bach, Baker, Golightly, Summy, Wilson in favor; Motion carried 5-0.

Motion by Golightly/Wilson to approve the City of De Soto Residential Anti-Displacement and Relocation Assistance Plan; Bach, Baker, Golightly, Summy, Wilson in favor; Motion carried 5-0.

Motion by Baker/Summy to approve Mayor's Proclamation regarding a policy on the prohibition of the use of excessive force; Bach, Baker, Golightly, Summy, Wilson in favor; Motion carried 5-0.

Motion by Wilson/Golightly to approve the equal opportunity police statement; Bach, Baker, Golightly, Summy, Wilson in favor; Motion carried 5-0.

Motion by Summy/Wilson to approve the affirmative fair housing policy; Bach, Baker, Golightly, Summy, Wilson in favor; Motion carried 5-0.

Councilwoman Golightly asked for a breakdown of engineering expense for water and sewer on the claims listing. Councilwoman Golightly discussed with the council her objections to the timecards employees are using. Some are handwritten and some are computer generated. She feels it would be easier for Clerk Thomas when doing payroll if the timecards were consistent. Councilwoman Golightly said she would like copies of the original timecards in the council packets and not the computer software generated timecard. Mayor Ostrander said he examines each timecard when signing them and Councilwoman Golightly may come into city hall and look at them anytime. Councilman Summy, Councilwoman Wilson and Councilwoman Bach each said they do not need copies of the original timecards in their council packets. Councilwoman Wilson asked Clerk Thomas if she has any objections to the timecards employees are using and Clerk Thomas stated no. Motion by Summy/Golightly to approve the claims and timecards; Bach, Baker, Golightly, Summy, Wilson in favor; Motion carried 5-0.

Website and ADA Compliant was tabled.

Councilwoman Golightly reminded department heads to get their monthly reports into Clerk Thomas on time so they can be included in the council packets. Councilwoman Golightly said she would still like the city to hire a professional to write a new employee handbook. Councilwoman Wilson said she wants to keep it in house. Mayor Ostrander asked Councilwoman Wilson if she would like to see updating the employee handbook as a discussion item on the February council meeting and she said yes.

Having no other business Mayor Ostrander asked for a motion to adjourn. Motion by Wilson/Summy to adjourn @8:45 pm; Bach, Golightly, Sanders, Summy, Wilson in favor; Motion carried 5-0.

Mayor: Butch Ostrander

Attest: City Clerk, Marcia Thomas

These minutes are subject to approval by the City Council at its next regular meeting.